

**SUPPORT STAFF PROFESSIONAL DEVELOPMENT FUNDS  
PROJECT-END RESULTS/LESSONS LEARNED**

*NOTE: Failure to return this form forfeits your eligibility to apply for Professional Development funds in the future.*

<b>Name:</b>	
<b>Date(s) of event or project:</b>	
<b>Title of event or project:</b>	

**Was this project or conference a valuable experience?**

**No**     In the space below, please explain why the project/conference failed to meet your expectations.

**Yes**     In the space below, please provide a 50-word description of lessons learned that could be shared with your colleagues either in your department or across campus.

What would be the best forum to share this information?

Departmental Meeting

Professional Development class

Professional Development Day

Other (please explain): \_\_\_\_\_