

HURI Grant Recipient Expectations – Students

Student grant recipients – both individuals and those working in groups – must comply with the following expectations:

1. Complete pre- and post-project surveys regarding their experiences of undergraduate research or creative activity.
2. Complete any required Institutional Review Board (IRB) or Institutional Animal Care and Use (IACUC) training and obtain any necessary IRB or IACUC approval before beginning the project.
3. Complete the research or creative project before graduating from MCC or transferring to another institution. Projects should be completed within the timeline indicated in the proposal and should not exceed 12 months from the project start date. Extensions may be granted for extenuating circumstances.
4. Meet with their faculty mentor in-person or over Zoom at least once per month and respond to emails from their mentor within 5 business days.
5. Present their project publicly; opportunities include, but are not limited to, the following:
 - MCC Scholar Day
 - State, regional, or national conferences related to the field of study or to undergraduate research
 - Presentation for the members of the HURI Committee
 - Students engaging in creative projects may present their work for a general audience on or off the MCC campus
6. Reference the HURI grant in presentations and/or publications resulting from the project.
7. Submit a pre-research survey before research begins and a post research survey no later than 60 days after presenting their project.
8. Abide by the MCC [Academic Integrity guidance](#) as it applies to this project.
9. Abide by the MCC [General Conduct policy](#) for the period during which the project is completed.
10. Abide by the MCC [Institutional Review Board policies](#) regarding human subject research and animal research.
11. If engaging in authorized travel, students must comply with MCC Policies. A [Travel Form](#) must be completed before the travel occurs. Students must retain **itemized** receipts for food and lodging expenses. They must also present tax-exempt documentation for expenses incurred in the state of Texas.

Upon return, students must complete the Travel Form Reconciliation and submit their itemized receipts within 7 business days. **Faculty mentors should assist students with this process.**

Failure to submit receipts for expenses related to the grant will result in a hold on students' MCC account. For more information, please refer to D-III-b, [Budget Administration Policy](#).

12. Failure to comply with any of the above expectations may result in the cancellation of the grant and students may have a hold placed on their student accounts.