

# Enrollment Checklist Review program guidelines at www.mclennan.edu/hs-pathways/

## Go To The HSP Portal, gateway.mclennan.edu

- ☐ Create an account (new student) and/or log in (returning student).
- ☐ Use the Progress Tracker links to complete the online items, including the orientation.
- ☐ You or your counselor should submit the next items listed to MCC.
- ☐ Math test score and/or meningitis vaccination may not be required for your courses.

#### **New Student: Parent Consent Form**

- ☐ The form is available on the dual credit website, www.mclennan.edu/hs-pathways/.
- ☐ The consent form should be signed by the parent and returned to the dual credit office.

## Request College Advising & 504-Type Accommodations

- □ College advising is required if you request a course not on the pre-approved list. (see Guidelines on dual credit website)
- ☐ Email dualcredit@mclennan.edu to request an advising appointment.
- ☐ For accommodations information, visit www.mclennan.edu/disability/.

## Periodically Check The Portal/Progress Tracker

☐ Use the Progress Tracker to monitor completion of the enrollment process.

## Allow Time For High School Pathways To Enroll You

- ☐ Fall enrollment may take until mid-June and spring enrollment until late Nov.
- ☐ Check your schedule using the menu link in the HSP Portal.

## **Pay Tuition & Buy Books**

- ☐ Fall tuition is due in early August, spring tuition in early January.
- ☐ You can pay online through the High School Pathways Portal.
- ☐ Be sure to buy your textbooks.

#### **Returning Students:**

Submit a schedule request each semester and a HS transcript each academic year.

Call or Text: 254-870-1062 | Email: dualcredit@mclennan.edu

Scan if you have questions or need help enrolling.

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