

McLennan Community College
Faculty Council 2018-2019

MEETING DATE: The McLennan Community College Faculty Council met **Friday, February 1, 2018**, in MAC 304. President Andrew Clayton called the meeting to order at 11:00 a.m.

ATTENDEES: Bob Ammon, Amber Bracken, Deborah Brock, Ivanna Campbell, Dennis Clark, Marighny Dutton, Elaine Fagner, Melody Flowers, Jarred Hankhouse, Laura Hays, Kent Hoeffner, Casey Hubble, Reid Makowsky (acting secretary), Kim McCoy, Donna Mendoza, Michelle Moravec, Cathy Prause, Jessica Shelton, Michael White, Debbie Williams, Gail Woodward, Jessica Zbeida, and Ashley Cruseturner.

MEETING NOTES

I. Committee Reports

a) Professional Development Committee (Report from FC President and Vice President about Dr. Hills response)

Andrew Clayton and Ashley Cruseturner met with Dr. Hills. PD policy being rewritten in light of FC's recommendation.

b) Student Evaluation Committee (Report from FC President and Vice President about Dr. Hills response)

President and VP also discussed with Dr. Hills the idea of hiring consultants for rewriting faculty evaluation questions. This is being considered by the administration.

Other issues discussed: Printer locations and nighttime access to testing materials under review. Possibly use existing vending machines for Scantrons, etc. Upward evaluations will happen soon.

Replace whiteboards in MAC? Are they worse or better? Bigger, better erasers? Better cleaners?

c) Bookstore Committee

No major problems. Increasing enrollment for online classes. Begin by stocking only certain vending machines with Scantrons where they will be most used.

d) Policy (and Compensation) Committee

Committee met with conduct officer regarding academic dishonesty: policy currently being rewritten but not substantially enough. Conduct officer says that using Insight not enough. An email needs to be sent to the conduct officer directly with a detailed description of the dishonesty in layman's terms. Faculty members also need to spell out consequences for cheating in their own syllabi. The faculty members need to be able to build a case against student if they wish to take the case to the level of the college. The student can then be called in for a face-to-face meeting. If the student appeals, then another meeting with student, conduct officer, and faculty member is called. The main boon of doing this is that the college can keep a record against persistent cheaters.

Attendance and Drop policy: This perennial question regarding whether faculty should drop students continues. How does dropping students affect funding? What problems if any are associated with allowing students to fail when they stop attending and do not request a drop? Policy Committee to continue review process, building on previous FC work in this regard.

e) Student Success Liaison Committee – Report and Proposal for consideration

Late registration: the committee proposes that we do away with late registration. Data from other institutions and outside experts suggest that late registration should stop. Students are helplessly behind and uninformed when they register late. Various possible proposals: Should students be held to our second day policy? Should we continue to allow schedule changes that really late registrations? Institute Zero Week as at Temple College (schedule changes but no new registrations)? If we make a policy against late registrations, practice will need to align with the policy.

II. Open Issues

a) Testing Center and Proctoring: No report at this time. Work proceeds apace.

III. Aligning Calendars with School Districts (Report from FC President and Vice President about Dr. Hills response): There are many logistical problems here (many moving parts and disparate calendars; the administration trying to make all these stars align. They will try harder; FC will monitor and encourage.

IV. New Issues

a) Changing FC dates to accommodate TCCTA: FC meeting date will not be changed.

b) Note taker volunteers are a having a difficult time getting signed up and trained. Why can't the process be easier? Can we offer note takers a stipend? Is the note taker option really the best for students? Or is this more "horse and buggy" technology in a rapidly evolving learning environment? Issue should be taken up by the Student Liaison Committee.

V. Adjournment: 11:58

Minutes recorded by Reid Makowsky