

McLennan Community College

Faculty Council 2017-2018

MEETING DATE: The McLennan Community College Faculty Council met Thursday, February 8, 2018, in MAC 304. Vice President Andrew Clayton called the meeting to order at 3:35 p.m.

ATTENDEES: Andrew Clayton, Ashley Cruseturner, Bill Lockhart, Bonnie Sneed, Brian Johnson, Carol Zaricor, Cynthia Morris, Cynthia SoRelle, Derek Clapp, Elizabeth Painter, Ellen Zboril, Jessica Zbeida, John Seawright, Cynthia Wagner (for Karen Garrett), Meredith Hefner, Mike Campenni, Otsmar Villarroel, Shannon Thomas, Sharon Kenan, Tamara Culver (subst. for Suzanne Baldon) Teri Barnes, Lisa Lindloff, Kim McCoy, David Davenport, Mary Sides, Deborah Williams, Vincent Clark. **ABSENT MEMBERS:** Angela Alejandro, Anne Merchant, Donna Mendoza, Elizabeth Grassmann, LaTarsha Edwards, Terri Bukowski, Ganna, Iushchenko, Yolanda Gonzalez, Bob Ammon

MEETING MINUTES

OLD BUSINESS

1) ISSUES - Committee Updates:

a. Textbook Committee – (see attached report): Refunds can be used at TSTC, Baylor or any Follett Store. Adoptions going well. The committee address the transparency issues on the website concerning refunds.

ACTION: None

b. Policy Committee - Has not met since last FC meeting. Will start looking at PD next year.

ACTION: None

c. Compensation Committee – Report will be done by next FC meeting. Focus on overall salary for adjuncts and regular faculty. Focus on Schedule 21-30 – need to have it adjusted up, so that 1-30 are treated equally. Focus on those people over 30 - what do to about appropriate raises.

ACTION: None

d. Testing Center Joint Task Force Report- Possible liaison with testing center. Need better communication between Faculty and the Testing Center. Survey coming out.

ACTION: None

e. Success Coach Joint Task Force – Waiting for the joint task force to have time to put things in place. Not sure we need a committee. Recommendation is to have a liaison committee. Folder is a helpful start. FC would like to see outcomes, definition for success, case studies, examples. Folders might be sent again or shared at a PD day.

ACTION: Motion made by Bill Lockhart for an ongoing standing committee of FC to meet with Student Services (includes Student Success, Advising and Testing). Second by Ashley Cruseturner. Passed by acclamation.

f. DACA Resolution Committee of one – Cynthia Morris collaborated with FCP to write a proposal. Looked at various schools. UTSA opened a DACA center (125,000 DACA people are here in Texas).

ACTION: A proposal was submitted for FC to consider. Feedback at the next FC meeting.

NEW BUSINESS

1) ISSUE: Concern raised about MFA not being deemed a terminal degree by MCC administration.

DISCUSSION: Salary schedule addresses various levels of compensation based on experience and educational qualifications. This is a department/division issue, and also one to be determined between the faculty member and appropriate administrator during job interviews and negotiations.

ACTION: None

ADJOURNMENT

A motion was made to adjourn the meeting by Jessica Zbeida and seconded by Vince Clark.

FC approved this motion and meeting adjourned at 4:25pm.

Bonnie Sneed
Faculty Council Secretary

Attachment: Textbook Committee Report for January 2018

Abbreviations:

FC = Faculty Council

FCP = Faculty Council President

**FCVP = Faculty Council Vice
President**

Bookstore Committee Report (January 2018)

The Bookstore Committee met at 10:00 a.m. January 26, 2018. In attendance were Bill Lockhart, Brandon Savell (Student Council Representative), Lori Southern (Chair), Nikki Popko, Rebecca Long, and Sharon Kenan.

The following items were discussed:

-- Nikki reported that textbook adoptions for the spring semester went well. There were only a few textbook “mix-ups,” primarily in math and English. Sara Roberts sends email messages to administrative assistants when she suspects there has been a mix-up in an order, but she does not always receive a reply. If desired, Nikki said Sara could start copying those email messages to faculty when there is a suspected mix-up in textbooks for a class. FC representatives, Bill and Sharon, said that would be helpful.

--FC representatives described a problem that Melody discussed at the last FC meeting concerning the bookstore’s policy of matching Amazon and Barnes & Noble book prices with a bookstore gift card (instead of a reduction in price). The representatives stated that faculty would like more transparency, so students clearly understand the policy. Nikki explained that company policy dictates what the bookstore can do. Lori stated that the cards can be used at any Follett Bookstore, including Baylor’s. They will work on this issue to ensure the bookstore accurately represents its matching price policy.

--Bill asked Nikki to provide a paper handout with bookstore deadline dates that could be distributed to Faculty Council each semester. Nikki said she could do so when she emails the information to students, sends the dates to post on the college’s website, etc. Rebecca suggested including the deadline dates on social media as well. Lori is going to look into that possibility.

--Rebecca asked Nikki if University Center apparel was being purchased. Nikki replied that both Tarleton and Texas Tech students purchase the apparel, but Tarleton “purchases more.”

--Rebecca is going to coordinate textbook ordering with the bookstore at the end of each semester to increase textbook availability for University Center students.

--Nikki reported that new and used book sales are down, but she said that there has been an 88% increase in digital textbooks. A BryteWave platform is being used that allows students to highlight, take notes, print approximately 15%, and open textbooks on different devices. Follett is investing \$50 million to update technology related to textbooks and online orders. About 2,500 MCC students place online orders, and the number is going up each semester. Students experiencing difficulty with online orders should see Sara. The problem is sometimes a financial aid issue.

--Nikki stated that the delivery time for Landau scrubs was better this semester; however, the color of tops and bottoms in medical assistant scrubs did not match due to a company error. The problem is being addressed and should be resolved soon. Follett has asked Landau to do a better

job of forecasting what is needed to eliminate backorder issues with the bookstore. The bookstore plans to start ordering during the off season, e.g., ordering in March for August.

--Nikki showed a catalog with stoles that are available for veterans to purchase and wear during commencement. She will discuss the stoles with Holly Surginer to see if they would comply with commencement guidelines.

--Bookstore personnel said it would be helpful for faculty to inform students to purchase used textbooks before classes start. There are not enough used textbooks, so they sell rapidly.

--The Bookstore Committee is tentatively scheduled to meet again February 23, 2018. Lori will confirm the date prior to the meeting.