

McLennan Community College

Faculty Council 2016-2017

MEETING DATE: The McLennan Community College Faculty Council met Thursday, September 8, 2016, in MAC 304. President Andria (Andi) Ramon called the meeting to order at 3:00 p.m.

ATTENDEES: Becky Griffin, Becky Parker, Brian Johnson, Caleb Stroman, Cynthia McAdams, Donna Mendoza, Erik Emblem, Felicia Gladden, Gail Wade, James Gibby, Jenna Hoefler, Jennifer Black, Jessica Zbeida, Karen Garrett, Karen Weil, Kurt Chunn, Larry Salazar, Laura Hays, Leslie Henderson, Lisa Lindloff, Liz Painter, Mandy Morrison, Marc Nicholas, Mary Sides, Meredith Heffner, Misty Edwards, Reid Makowsky, Robert “Bob” Ammon, Sharon Kenan, Sholly Gunter, Sondra Dubowsky, Suzanne Baldon, Terri Barnes, Theresa Sparks

ABSENT MEMBERS: Heather Mattingly, Miley Pulliam, Richard Pringle

MEETING MINUTES

NEW BUSINESS

1) **ISSUE:** Election of FC Secretary

DISCUSSION: The first item of business before anything else is to elect a secretary on behalf of FC. A motion was called by Gail Wade and seconded by Sondra Dubowsky to elect Larry Salazar for the position without objection.

ACTION: NONE

2) **ISSUE:** Faculty Council Committee Assignments

DISCUSSION: FCP told the members to sign up for the committee assignments being passed around. Currently, there are four committees to choose from: (1) elections, (2) compensation, (3) policy, and (4) bookstore.

ACTION: NONE

3) **ISSUE:** Tenure Conversion Committee Elections

DISCUSSION: FCP announced that members needed to select members to the Tenure Conversion Committee by secret ballot. Lists of potential nominees were passed out and then each member selected who they wanted to be represented. After the meeting, FCVP tallied the results and the FCP sent out an email with the results: Arts & Sciences selected

Teri Barnes, Workforce selected Laura Hays and Sue Allen, and Non-Instructional selected Lori Caceres.

ACTION: NONE

- 4) **ISSUE:** Selection of FC representatives for Vet Tech and Agriculture positions debated

DISCUSSION: FCP noted that previously a few years ago, Vet Tech used to have their own representative on FC. However, the VET Tech program now falls under Allied Health. As a result, the Dean of Allied Health requested that Vet Tech representative fall under the Allied Health division, as it is listed under the MCC Organization. Likewise, Agriculture representative should be placed under the Sciences division. Jennifer Black asked if both programs were okay with this. Mary Sides commented that she is one of only two agricultural instructors and they were both fine with the change. The move was approved without objection.

ACTION: Notification of the change will be sent to all the Deans and the Vice-President of Instruction per FCP.

- 5) **ISSUE:** Policy clarification regarding elections for FC

DISCUSSION: FCP noted that there was a concern for further clarification of the FC policy regarding adjunct instructors having the ability to vote in spring elections for FCVP, Minnie Piper, and the Professional Development Committee. The FC policy states that faculty can vote, but does not clarify if voting faculty include adjunct instructors. Currently, adjunct instructors are allowed to serve on the FC. Each division is allowed one voting adjunct instructor to sit on the FC, per FC policy. As a result, the policy regarding elections was shown to the FC and debated. A motion was created by Jennifer Black, and seconded by Kurt Chunn, to move this discussion to the Policy Committee for further evaluation.

ACTION: The FC policy committee will evaluate whether adjunct instructors should be allowed to vote for Minnie Piper, PD Committee and VPFC. Two questions were posed to the committee: (1) What does faculty mean in relationship to those elections? (2) Do we want faculty to mean full-time or not in relationship to those elections?

FC Representatives should take this issue to their constituents and obtain their feedback.

- 6) **ISSUE:** Confusion over step-credit vs. professional development vs. educational requirement

DISCUSSION: FCP stated that there has been some confusion regarding the difference between professional development credit and the four-year educational requirement for faculty. FCP invited the deans (Fred Hills, Glynnis Gaines, and Frank Graves) to speak to the FC concerning the current understanding of PD credits. Members asked questions concerning the current PD requirements and if there should be revisions to the PD

requirements of faculty. A FC sub-committee chaired by Jennifer Black five years ago had made suggestions to the administration concerning revisions to the faculty professional development requirements. No changes were made to the PD requirements. This time, the Deans assured FC that if any PD revisions were suggested by Faculty Council that those revisions would receive a thorough review from administration. After the discussion, a motion was made by Sondra Dubowsky to create a subcommittee to further examine the PD issue and possible revisions to PD faculty requirements. The motion was seconded by Leslie Henderson. Larry Salazar made a point of inquiry regarding whether or not this could be done since the subcommittee should be a subset of the policy committee. Karen Garrett stated that *ad hoc* committees are allowed in FC without objection. Those that were interested in serving on the subcommittee were asked to speak with Kurt Chunn, who agreed to chair the subcommittee, after the meeting.

ACTION: The subcommittee will examine the FC professional development requirements, possible revisions to the policy, and provide feedback to FC. Members of FC are charged with obtaining feedback concerning this issue from their constituents.

OLD BUSINESS

1) ISSUE: Instructor Plan Recommendation Update

DISCUSSION: FCP stated that there is a new instructor plan for the fall semester. A revised version has been created with active web links that need to be embedded into the instructor plans. This allows individuals to see the most up-to-date information located on the MCC website. Also, the ADA and Title IX information has been updated.

ACTION: Faculty members are to ensure that they are using the newest version of the instructor plan for the upcoming semesters.

2) ISSUE: Compensation Committee Recommendations for 2016-2017

DISCUSSION: FCP announced that last year's FC Compensation Committee requested a seven percent pay increase. MCC President, Johnette McKown, dropped the FC Compensation Committee's request to two percent. However, the MCC Board of Trustees increased that to a three percent increase. This includes an equivalent increase for staff members as well.

ACTION: NONE

3) ISSUE: Service to College Opportunities

DISCUSSION: FCP announced that Service to College will be an important aspect in the future. She announced several possibilities to share with their colleagues. (1) There will be a Walk for the Homeless on Sunday, September 18, 2016 from 8:00am – 10:25am at The Meyer Center on Washington, (2) Constitution Day will be held on Tuesday, September

20, 2016 from 2:30pm – 4:00pm in MAC 111, (3) and the Visual Performing Arts Schedule recently sent out via email.

ACTION: Please attend these events, if possible and share them with FC constituents.

ADJOURNMENT

A motion was made to adjourn the meeting by Sondra Dubowsky, which was seconded by Sholly Gunter. The meeting adjourned at 4:38 pm.

Larry G. Salazar
Faculty Council Secretary

Abbreviations:

FC = Faculty Council

FCP = Faculty Council President

FCVP = Faculty Council Vice President