

Faculty Council Meeting Minutes

Tuesday, August 30

Members Present:

Karen Albrecht	Bill Lockhart
Sue Allen	Cynthia Morris
Henry Apperson	Alisa Petree
Jennifer Black	Lesley Plemons
Cheryl Bohde	Larry Salazar
Cindy Burns	Alexandria Shiu
Kurt Chunn	Mary Sides
Derek Clapp	Bernard Smith
Sondra Dubowsky	Emily Stottlemire
Stacy Fancher	Angie Tibbitt
Deborah Focarile	Lise Uhl
Jon Fox	Rush Hathi
Donna George	

The Faculty Council (FC) meeting started at approximately 2:30pm.

After brief introductions, Kurt covered these items:

1. **TRIO program** - A flyer will be sent out to faculty tomorrow assessing faculty awareness about the TRIO program. Kurt will send a follow up e-mail.
2. **Faculty Council Webpage** - On the MCC faculty/staff web page, there is a FC link which brings up a document with a list of FC representatives' names and e-mail addresses (hyperlinked).
3. **Committees for 2011-2012** - The FC committees include the following:
 - a. The **Compensation Committee** will meet with the VP of Finance to discuss salaries for next year.
 - b. The **Elections Committee** facilitates the elections of the President and VP of FC, the Piper award, and professional development leave/awards. Cindy Burns is the chair.
 - c. The **Policy/Personnel Handbook Committee** deals with changes of policy and will discuss recommendations for MCC.
 - d. The **Faculty Web Page Committee** will facilitate creating links to the existing site that will show a list of FC members, past minutes, and the different committees. This committee will work with Leslie Garrison and/or Lisa Wilhelmi.
 - e. The **House Bill 2504 Committee** will decide how MCC will meet the requirement of publicly posting student evaluations of faculty. The kind of information MCC wants to post needs to be decided by November.

-FC members signed up for the committee they wanted to serve on (paper was passed around).

-Kurt asked for comments about the House Bill 2504 requirement of posting student evaluations of faculty. Ideas that were mentioned included what student evaluation data is already available to lessen data entry time, posting descriptive data only instead of comments, faculty being able to choose which comments to post, posting a 5-year average of the students' ratings, and whether comparisons of the individual faculty with just the department or division average would be provided.

- Kurt asked about the need for a **Bookstore Committee**. Several people said yes, there are still ongoing issues. This committee will be formed later.

-Kurt asked about other ideas for committees that may be needed. There were no additional suggestions.

4. **SACS and LEAP** - Lise talked about the upcoming SACS visit in 2.5 months (Nov. 8 will be the first day of the on-site 3-day visit). To meet the goal of teaching adaptability, we have LEAP as the Quality Enhancement Plan (QEP). The 3 strategies of meeting the goal that are under consideration include the following:

- (a) Ongoing student orientation that focuses on skill sets and is centered on emotional intelligence,
- (b) redoing Student Support Services, using videos of faculty, and
- (c) training faculty to teach emotional intelligence skills set via professional development .

Nothing has been implemented yet. SACS needs to approve the plan and if approved, January 2012 will be the earliest that we can implement LEAP. The fall of 2012 is a more likely starting date. The QEP is now in the hands of the administration. However, any person on the campus may be asked about what QEP is or the purpose of LEAP by on-site evaluators during their visit and will hopefully be prepared to answer. Lise recommended telling students about LEAP so they are familiar with it.

5. **Teaching Presentations** - Kurt asked FC members to be thinking of ideas for recommendations of faculty who might be interested in giving a 5-minute teaching presentation to the Board. FC members may also volunteer by letting Kurt know. Cynthia mentioned the possibility of another student presentation, since one went well last May. Suggestions should be passed on to Kurt.

6. **Professional Development Day** - If approved, October 14 will be the fall professional development (PD) day from 1-4. The college will shut down and this will how the 3 hours will be split up: the first hour will feature a guest speaker who will address the entire college, the second hour the departments will meet and listen to a guest speaker who has expertise in their area, and the third hour would provide time for division meetings. The spring PD day will feature breakout sessions, and suggestions for potential topics should be passed on to Kurt since Staci will need them within 1.5 months.

-Cynthia mentioned that the fall PD day might be a good time to pass on information about LEAP. Kurt said this would be a good idea within the division meetings.

7. **Other Business** - Kurt asked for other items for discussion and Bill mentioned the problem of students having enough time between classes. Some MW classes this semester are overlapping by 5 minutes. The schedule seemed to have shifted for some subject areas but not all. Others pointed out the problem of arriving on time if classes are in different buildings, particularly if they are located at the CSC or other off-campus buildings. This is a problem for students, especially if they are trying to get into required courses and graduate on schedule. Kurt mentioned that he will check with Dr. Balmos. It is also hard on

instructors to rush from one building to another across campus while addressing student questions before and after class without cutting into instructional time.

FC meetings will be held on the third Tuesday of each month.

The meeting adjourned at approximately 3:20 pm.