Present :

Sue Allen Bob Ammon Cindy Burns Kurt Chunn Janis Colehour Sondra Dubowsky Wayne Duncan Vicki Evans Karen Garrett Donna George

- Sholly Gunter Leslie Henderson Janie Hilliard Misty Hixon Casey Hubble Jeremy Lehman Becky Parker Lesley Weber Plemons Becky Slonaker Theresa Sparks
- Emily Stottlemyre Steve Swanson Brad Turner Lori Watts Gail Woodward
- Guests: Staci Taylor Stas Voskoboinikov Lise Uhl

Karen Garret, Faculty Council President, called the meeting to order at 2:30 pm.

Karen clarified some concerns about a new statement on load sheets that some faculty members had interpreted to mean that they did not have a teaching contract. The statement will be revised for future load sheets.

The minutes of the November meeting were reviewed. Sondra Dubowsky moved that the minutes be approved; Sue Allen seconded the motion. The motion passed.

Committee Reports

Linda Pelon and JoAnn Jumper are co-chairing the committee on Minimizing Barriers to Student Success and plan a meeting on Thursday, January 20. Lise Uhl spoke briefly on the Quality Enhancement Plan (QEP) that emphasizes adaptability.

The Emerging Technology Committee asked Stas Voskoboinikov and Staci Taylor to make a presentation on Respondus LockDown Browser that will prohibit students from viewing any material or files while taking a test. The Stas and Staci explained that they are considering eliminating StudyMate in order to purchase Respondus. Faculty members were asked to contact Stas or Staci with questions or concerns.

Tom Justice submitted a report of the Adjunct and New Faculty Support Committee and provided a list of the committee's recommendations. Dr. Garrett will work on getting the recommendations to the appropriate individuals on campus. A report of the progress will be made this semester.

The Compensation Committee is planning on making a presentation in February.

Old Business

Kurt Churn presented revisions on the new tenure process. A conversion chart has been created to give credit to a non-tenure hire so that they will not be starting the new process in the same position as someone who was just hired. The committee's work will be sent to the faculty for input.

New Business

Kurt Chunn announced that Dr. Donnie Balmos had been selected as the new Vice-President of Instruction by Dr. Johnette McKown. Kurt explained that the decision was made without a committee or interim in order to minimize disruptions, especially at this busy time.

Gail Woodward moved that the meeting adjourn; Sondra Dubowsky seconded. The motion passed and the meeting was adjourned at 3:25 pm.

Respectfully submitted, Becky Parker