

McLennan Community College

POLICIES AND PROCEDURES

Reference:	G-X-b	Effective Date:	11/11/2020
Subject:	Scholarship Committee		
Source:	Vice President, Instruction & Student Engagement		
Approval Authority:	President	Approval Date:	11/11/2020
History:	Previously effective 06/28/2018, replaced policy dated 09/25/2015		
Remarks:			

The Scholarship Committee is one of the College's Standing Committees. The Vice President, Instruction & Student Engagement (VPISE) shall oversee academic scholarship committee appointments. The Scholarship Committee shall:

- I. Review and score all complete scholarship applications received by the deadline.
- II. Recommend changes to the scholarship program as appropriate.

Appointments to the scholarship committee should be made in the fall of each year to ensure that committee work can begin in February. The Chair is responsible for scheduling committee meetings, training, and notification of applicants.

Scholarship committee membership shall include at least the following:

- Chair (Coordinator, Operations & Scholarships of the MCC Foundation);
- At least one MCC Foundation Board member;
- Two Student Engagement representatives and four faculty members, two from Arts and Sciences, and two from Workforce education, appointed by the Vice-President, Instruction & Student Engagement;
- Two Equity and Inclusion representatives, appointed by the Chief of Staff of Equity and Inclusion;
- Two Business Services representatives appointed by the Vice President, Finance & Administration;
- One Information and Technology representative appointed by the Vice-President, Research, Effectiveness and Information;
- Other members as may be deemed appropriate;
- Ex-officio members: Director, Financial Aid and Executive Director, MCC Foundation.