

**POLICIES AND PROCEDURES**

Reference:	E-XXXXII	Effective Date	02/17/2020
Subject:	Right to Express Breast Milk in the Workplace		
Source:	Vice President, Finance and Administration		
Approval Authority:	President	Approval Date	02/17/2020
History:	Previously effective 11/06/2015, replaced policy dated 09/01/2015		
Remarks:			

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McLennan Community College supports the practice of expressing breast milk by employees for the health and well-being of their children and has set up secure family-friendly rooms at different locations on campus to allow for said expressing in private. Employees may obtain key card access to the rooms by contacting the Human Resources Department. Employees are allowed reasonable time away from the office to express milk each time the employee has a need to express.

This policy is pursuant to Texas Government Code, Title 6, Subtitle A, Chapter 619.