

POLICIES AND PROCEDURES

Reference:	D-XI-g	Effective Date	01/01/2021
Subject:	Testing Center Fees		
Source:	Vice President, Instruction and Student Engagement		
Approval Authority:	President	Approval Date	01/01/2021
History:	Previously effective 05/22/2019, replaced policy dated 10/25/2017		
Remarks:			

A fee, in the amount indicated, shall be charged for the following tests administered in the Testing Center:

ACCUPLACER	\$27.00
CLEP (COLLEGE LEVEL EXAMINATION PROGRAM)	\$20.00
Proctored Exams (Correspondence, External, TCFP, TCOLE, TCEQ, etc.)	\$25.00
HESI	\$69.00
PSB Exam	\$80.00
ATI TEAS V	\$85.00
MSSC	
One time Registration	\$60.00
CPT Safety Assessment	\$65.00
CPT Quality Assessment	\$65.00
CPT Manufacturing Process and Production Assessment	\$65.00
CPT Maintenance Awareness Assessment	\$65.00
CPT Green Production Assessment	\$65.00
CLA Foundational Level Assessment	\$65.00
CLT Mid-Level Assessment	\$65.00
TSIA (All sections)	\$25.00
TSIA (Two (2) sections)	\$18.00
TSIA (One (1) section)	\$10.00
TSIA2 (All sections)	\$21.00
TSIA2 (ELAR only)	\$17.00
TSIA2 (Essay or ELAR multiple choice only)	\$13.50
TSIA2 (Math only)	\$14.00

Procedures for Collection of Fees

1. Students should pay testing fees and schedule appointments online through Register Blast software on the Testing Center's webpage: <https://www.registerblast.com/mclennan/exam> or by contacting the Testing Center directly. Register Blast charges students a service fee per exam. Service fees are \$1.50 for exams that are \$10 or less and \$3.50 for exams that are \$11 or more.
2. Students paying for exams with cash need to visit Financial Services. Financial Services will collect the appropriate exam fees and issue a numbered receipt students will take to the Testing Center to set up an appointment.
3. All testing fees are non-refundable and non-transferrable.
4. Register Blast issues McLennan Community College a direct deposit for the fees collected once a month. Fees should be credited to account number 10-013230-46530-0.
5. Financial Services will provide the Associate Director of Testing Services an account analysis report for account 10-013230-46530-0 at the end of each semester.