

## ANNOTATED AGENDA

### Board Meeting by Videoconference or Telephone Call During Disaster Due to COVID-19

McLennan Community College

4601 N. 19<sup>th</sup> Street

Waco, TX 76708

Notice of Board Meeting by Videoconference or Telephone Call

Board of Trustees

McLennan Community College

Posted: Friday, August 21, 2020

A meeting of the Board of Trustees of McLennan Community College will be held on Tuesday, August 25, 2020, beginning at 5:00 p.m. with the Public Hearing set to begin at 5:30 p.m.

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference or telephone call. At least a quorum of the board will be participating by videoconference or telephone call in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

Members of the public may access this meeting as follows: **(877) 853-5257**, enter meeting ID: **982 8077 0186**.

An electronic copy of the agenda is below.

Public comments related to this meeting will be handled as follows: The Board Chair will ask for comments, and if a public member requests to speak, the Board chair will state that the public member may speak for three minutes.

Members of the public who desire to address the board regarding an item on this agenda must comply with the following registration procedures: Public members who wish to address a particular item may send emails to [ivanek@mclennan.edu](mailto:ivanek@mclennan.edu). The comments will be read at the meeting. The deadline for comments will be noon on Tuesday, August 25, 2020.

The open portions of this meeting will be recorded and made available to the public upon request.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

#### REGULAR AGENDA ITEMS

- I. Call Regular Meeting to Order
- II. Introduction of Guests  
[Dr. McKown will introduce guests who we know are on the telephone line or who are present by Zoom or in person at the Community Services Center.](#)
- III. Public Comments/Audience Participation  
[This agenda item is included in the event someone wishes to speak or those who have submitted questions prior to the designated time.](#)

- IV. Recognition of the Outgoing President of Faculty Council for 2019-2020, Outgoing Chairperson of the Administrative Staff Advisory Committee for 2019-2020, and Outgoing Chairperson of the Support Staff Advisory Committee for 2019-2020  
The Board will recognize the outgoing leadership of three leadership groups on campus: Ashley Cruseturner (outgoing President of Faculty Council), Mikken Canham (outgoing Chair of the Administrative Staff Advisory Committee), and Valerie Jimenez (outgoing Chair of the Support Staff Advisory Committee).
- V. Student Success Presentation: TRIO Student Support Services Program  
Laura Crapps, Project Director for TRiO Student Support Services, will make a presentation.
- VI. Consideration of and Approval of Financial Report for July 2020  
The Board will be asked to consider and approve the financial report for July 2020.

#### **CONSENT AGENDA ITEMS**

- VII. Consideration of and Approval of Minutes of July 28, 2020 Board Meeting  
The Board will be asked to consider and approve the minutes from the July 25, 2020, Board meeting.
- VIII. Consideration of and Approval of Renewal of Tenured Faculty Contracts for the Year 2021-2022  
The Board will be asked to consider and approve the reappointment of Category II personnel for the 2021-2022 academic year.
- IX. Consideration of and Approval of Revisions to the Faculty Salary Schedule Policy (F-III-b, 5)  
The Board will be asked to consider and approve the Revisions to the Faculty Salary Schedule Policy.
- X. Consideration of and Approval of the Administrative and Professional Staff Salary Schedule Policy (F-IV-a)  
The Board will be asked to consider and approve the Administrative and Professional Staff Salary Schedule Policy.
- XI. Consideration of and Approval of the Support Staff Salary Schedule Policy (F-II-a, 2)  
The Board will be asked to approve the Support Staff Salary Schedule Policy.
- XII. Consideration of and Approval of Ellucian Colleague Annual Maintenance Licensing Fee  
The Board will be asked to consider and approve the annual maintenance licensing fee for Colleague, the College's administrative system.
- XIII. Consideration of and Approval of Investment of College Funds Policy (D-IX)  
The Board will conduct its annual review of the Public Funds Investment Policy as required by law.
- XIV. Consideration of and Approval of Extension of Financial Advisory Contract  
The Board will be asked to approve the extension of the Financial Advisory Contract.
- XV. Consideration of and Approval of Renewal of Insurance  
The Board will be asked to consider and approve the renewal of the College's insurance with Hibbs-Hallmark for insurance coverage for the next year.
- XVI. Consideration of and Approval of Renewal of Bank Depository Services  
The Board will be asked to consider and approve the renewal of the College's bank depository services with American Bank.
- XVII. Consideration of and Approval of Maintenance Agreement for Course Management System  
The Board will be asked to approve the renewal of Brightspace as negotiated with the

vendor.

- XVIII. Consideration of and Approval of a Request by the City of Waco for donation of a permanent drainage easement consisting of a 0.036 acre tract of land (1565 sq. ft.) along and adjacent to Lake Shore Drive and being 10 foot wide and 157 foot long at 1700 Lakeshore Dr., Waco, TX 76708 and a 20 foot wide temporary construction license adjacent to the drainage easement; and Approval for the President to execute a deed to the easement and a temporary construction license, and deliver same to the City, subject to the approval of the form of deed and license by the President and the College attorney  
[The Board will be asked to approve a request from the City of Waco for an easement.](#)
- XIX. Consideration of and Approval of Ratification of Employee Scholarship Policy (F-I-a)  
[The Board will be asked to ratify a change the President made to the Employee Scholarship Policy.](#)

#### **PUBLIC HEARING (To begin at 5:30 p.m.)**

- I. Call Public Hearing to Order
- II. Introduction of Guests
- III. Public Hearing on Proposed Tax Increase for 2021  
[The Public Hearing is designed to allow anyone from the public to speak about the proposed tax increase, with the actual board vote taking place at the regular Board Meeting on August 25, after the Public Hearing.](#)
- IV. Announcement of Date, Time, and Place of Meeting at which the Board will Vote on the Proposed Tax Rate  
[The vote on the tax increase will be taken at the regularly scheduled board meeting on Tuesday, August 25, directly after the Public Hearing.](#)
- V. Adjourn Public Hearing

#### **RECONVENE REGULAR MEETING**

- XX. Consideration of and Approval of Revisions to the Annual Priorities for 2020-2021  
[The Board will be asked to approve revisions to the 2020-2021 annual priorities.](#)
- XXI. Consideration of and Adoption of Budget for 2020-2021 Fiscal Year  
[The Board will be asked to consider and approve the proposed budget for Fiscal Year 2021.](#)
- XXII. Consideration of and Approval of Capital Improvement Fund Budget for 2020-2021  
[The Board will be asked to consider and approve the Capital Improvement Fund budget for Fiscal Year 2021.](#)
- XXIII. Consideration of and Action on an Order Adopting District Property Tax Rate for 2021  
[The Board will be asked to consider and approve the district's property tax rate for 2021.](#)
- XXIV. Discussion of College's Response to Coronavirus, Update on Return to Campus, and the Road Ahead  
[The President will made a presentation concerning the College's response to the Coronavirus.](#)
- XXV. President's Report on President's Actions Since Last Board Meeting
- XXVI. Other Business—Date for Next Board Meeting
- XXVII. Closed Session—V.T.C.A. Government Code, 551.071, Consultation with Lawyer about Student Matter; Section 551.071, Consultation with Attorney-To Seek Advice Regarding Pending or Contemplated Litigation; Section 551.072, Deliberation Regarding Real Estate; Section 551.073, Deliberation Regarding Prospective Gifts; Section 551.074, To Deliberate the Appointment of,

Employment of, Evaluation of, Reassignment of, and Duties of Employees.

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

XXVIII. Adjournment

This notice was posted in compliance with the Texas Open Meetings Act on Friday, August 21, 2020, by 5:00 p.m.

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Johnette McKown  
President  
McLennan Community College