

**MINUTES OF MEETING OF THE BOARD OF TRUSTEES  
OF McLENNAN COMMUNITY COLLEGE**

THE STATE OF TEXAS

THE COUNTY OF McLENNAN

**McLENNAN COUNTY JUNIOR COLLEGE DISTRICT**

The Board of Trustees of McLennan Community College met for a regular meeting by telephonic meeting via a toll-free phone number (Zoom), on Tuesday, June 2, 2020, at 5:00 p.m. Those present via telephone and/or Zoom were: Ms. Candi Allen, Vice Chair, Support Staff Advisory Committee; Dr. Drew Canham, Vice President, Student Success; Ms. Mikken Canham, Chair, Administrative Staff Advisory Committee; Ms. Shelley Cotten, Coordinator, Operations & Scholarships; Mr. Ashley Cruseturner, President, Faculty Council; Ms. Kalie Ellinger, Guest; Mr. Ryan Ellinger, Guest; Mr. Phillip Erickson, Marketing & Communications Specialist; Dr. Fred Hills, Vice President, Instruction; Mr. Carl Hoover, *Waco Tribune Herald*; Ms. Valerie Jimenez, Chair, Support Staff Advisory Committee; Ms. Missy Kittner, Director, Human Resources; Mr. Patrick Koon, Financial Aid Specialist; Mr. James Kubacak, Director, Financial Aid; Mr. Jeremy Lindley, Technology Specialist; Mr. Phil McCleery, College Attorney; Dr. Johnette McKown, President; Mr. Grayson Meek, Director, Financial Services; Ms. Becky Parker, Incoming Vice President, Faculty Council; Mr. Frank Patterson, Coordinator, Emergency Management; Ms. Kim Patterson, Executive Director, McLennan Community College Foundation; sgates, guest; Dr. Phil Rhodes, Vice President, Research, Effectiveness, and IT; Mr. Sid Ross, Director, Facilities Planning & Construction; Mr. Brad Turner, Vice President, Faculty Council; Mr. Bryant Windham, Vice Chair, Administrative Staff Advisory Committee; Mr. Clayton Williams, Chief of Police; and members of the Board of Trustees were present on the phone as follows:

Ms. Pauline Chavez  
Mr. K. Paul Holt, Chairman  
Mr. Doug McDurham, Secretary  
Dr. Elizabeth Palacios  
Mr. Earl Stinnett, Sr., Vice Chairman  
Mr. Ricky Turman  
Ms. Geneva Watley

Mr. K. Paul Holt, Chairman of the Board, called the meeting to order at 5:07 p.m.

Dr. Johnette McKown introduced the guests present on the Zoom call for the Board Meeting.

Under the agenda item *Public Comments/Audience Participation*, Mr. Holt announced that there were no emails received for public comment.

Mr. Grayson Meek presented the financial report for April 2020. (D.F. V—431)

Mr. Stinnett moved to approve the financial report for April 2020 as presented. Dr. Palacios seconded the motion, and the motion carried unanimously.

Mr. Meek gave an update on the FY20 Budget and planning for the FY21 Budget. (D.F. V—432)

Dr. Drew Canham, Mr. James Kubacak, Mr. Patrick Koon, and Ms. Kim Patterson gave an update on the CARES Act—Part I. (D.F. V—433)

Mr. Meek gave an updated on the CARES Act—Part II and Part III. (D.F. V—434)

Dr. McKown presented the following Consent Agenda Items for Board approval (D.F.V —435):

- 1) Consideration of and Approval of Minutes of April 28, 2020 Board Meeting
- 2) Consideration of and Approval of Technology Purchase
- 3) Consideration of and Approval of Boiler Replacement
- 4) Consideration of and Approval of Degree Field of Study in History
- 5) Consideration of and Approval of Athletic Housing
- 6) Consideration of and Approval of Category I Faculty Contracts
- 7) Consideration of and Approval of 9-Month Non-Faculty Contracts
- 8) Consideration of and Approval of Revisions to the Academic Freedom Responsibility and Tenure Policy (F-III-a)
- 9) Consideration of and Approval of New Human Resources Policies: Downsizing of the Workplace Policy and Furlough Policy
- 10) Appointment of Personnel:
  - Assistant Professor, Environmental Science (Tenure Eligible)

Mr. McDurham moved to approve the Consent Agenda Items as presented. Mr. Stinnett seconded the motion, and the motion carried unanimously.

Dr. McKown presented information regarding the presidential evaluation instrument. (D.F. V—436)

Mr. Turman moved to approve the presidential evaluation instrument as presented. Mr. McDurham seconded the motion, and the motion carried unanimously.

Dr. McKown presented information regarding the Boards' self-evaluation instrument. (D.F. V—437)

Dr. Palacios moved to approve the Boards' self-evaluation instrument as presented. Mr. Stinnett seconded the motion, and the motion carried unanimously.

Under the agenda item *President's Report on College Response to Coronavirus and President's Actions Since Last Board Meeting*, Dr. McKown gave a report including the following:

- We are working diligently during this difficult time to keep the College running.
- Our Faculty and Staff are doing incredible work.
- We are currently in Phase 2. Next week we begin Phase 3.
- We have some small skills sets groups on campus.
- Dr. Hills – Tutoring is working with students. The Minimester and summer one and two are online. Our challenge has been skills and workforce. Cosmetology began again using mannequins. The Health Professions groups are back this week. EMT and Law Enforcement is back. We are getting word that they are opening hospitals for clinicals. We are working at half capacity in classrooms and will have to bring a Zoom presence. This gives us flexibility in case

things flare up.

- We have received great news on ADN program. We were re-accredited and will have clinicals this summer. We are in a very good position.
- We are working on something that requires people to wear face coverings.
- Sigma Kappa Delta contacted me and they wanted to recognize some of our faculty – Reid Makowsky and Brenda Bradley.
- We are looking at the fall – maybe 50% capacity.

Under Other Business, the next Board meeting is scheduled for June 30, 2020, which will be at 5:00 p.m. via Zoom.

The Board did not meet in Closed Session.

With no further business, the meeting was adjourned at 6:12 p.m.

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Lindsey Vanek, Assistant Secretary  
Board of Trustees