

**MINUTES OF MEETING OF THE BOARD OF TRUSTEES
OF McLENNAN COMMUNITY COLLEGE**

THE STATE OF TEXAS

THE COUNTY OF McLENNAN

McLENNAN COUNTY JUNIOR COLLEGE DISTRICT

The Board of Trustees of McLennan Community College met for a regular meeting by telephonic meeting via a toll-free phone number (Zoom), on Monday, April 28, 2020, at 5:00 p.m. Those present via telephone and/or Zoom were: Ms. Candi Allen, Vice Chair, Support Staff Advisory Committee; Dr. Stephen Benson, Vice President, Finance & Administration; Dr. Drew Canham, Vice President, Student Success; Ms. Mikken Canham, Chair, Administrative Staff Advisory Committee; Mr. Ashley Cruseturner, President, Faculty Council; Ms. Lisa Elliott, Director, Marketing and Communications; Dr. Elaine Fagner, Professor, Geology; Mr. Jamaal Greene, Assistant Men's Basketball Coach; Dr. Fred Hills, Vice President, Instruction; Mr. Carl Hoover, *Waco Tribune Herald*; Ms. Alicia Jahant, Guest; Ms. Valerie Jimenez, Chair, Support Staff Advisory Committee; Mr. James Kubacak, Director, Financial Aid; Mr. Jeremy Lindley, Technology Specialist; Mr. Phil McCleery, College Attorney; Dr. Johnette McKown, President; Mr. Frank Patterson, Coordinator, Emergency Management; Ms. Kim Patterson, Executive Director, McLennan Community College Foundation; Dr. Phil Rhodes, Vice President, Research, Effectiveness, and IT; Dr. Theresa Sparks, Professor, Biology; Mr. Brad Turner, Vice President, Faculty Council; Mr. Clayton Williams, Chief of Police; and members of the Board of Trustees were present on the phone as follows:

Ms. Pauline Chavez
Mr. K. Paul Holt, Chairman
Mr. Doug McDurham, Secretary
Mr. Bob Sheehy
Mr. Earl Stinnett, Sr., Vice Chairman
Mr. Ricky Turman
Ms. Geneva Watley

Mr. K. Paul Holt, Chairman of the Board, called the meeting to order at 5:00 p.m.

Under the agenda item *Public Comments/Audience Participation*, Mr. Holt announced that there were no emails received for public comment.

Dr. Johnette McKown presented the minutes of the April 6, 2020 Regular Board Meeting. (D.F. V—425)

Mr. McDurham moved to approve the minutes from the April 6, 2020 Regular Board Meeting as presented. Ms. Chavez seconded the motion, and the motion carried unanimously.

Dr. Stephen Benson presented the financial report for March 2020. (D.F. V—426)

Ms. Watley moved to approve the financial report for March 2020 as presented. Mr. McDurham seconded the motion, and the motion carried unanimously.

Under the agenda item *Consideration of and Approval of Student Account Debt Relief Program*, Dr. McKown stated that this will be brought up at a later Board Meeting.

Dr. Benson presented information on the purchase of additional furniture for the Business and Technology Building. (D.F. V—427)

Ms. Chavez moved to approve purchasing furniture from Total Office Solutions in the amount of \$70,301.02, and Avinext in the amount \$110,419.50, for the Business and Technology Building. Mr. Turman seconded the motion, and the motion carried unanimously.

Dr. Hills presented information on the purchase of Sim Cabinets. (D.F. V—428)

Mr. McDurham moved to approve purchasing Sim Cabinets in the amount of \$65,887 through Pocket Nurse. Ms. Chavez seconded the motion, and the motion carried unanimously.

Dr. Benson and Mr. Frank Patterson gave an update on response and recovery to COVID-19 and CARES Act for the College. (D.F. V—429)

Dr. Canham and Ms. Kim Patterson lead a discussion of support for students and CARES Act funding for students. (D.F. V—430)

Dr. Hills introduced Jamaal Greene and Dr. Theresa Sparks who made a presentation about transition from face-to-face to online instruction and faculty responses.

Under the agenda item *President's Report on College Response to Coronavirus and President's Actions Since Last Board Meeting*, Dr. McKown gave a report including the following:

- This has been a 24/7 event for us. Campus police are on campus, as are some other departments on campus.
- We have a core team that is working on the College's COVID-19 response, which includes the Vice President's, Frank Patterson, Lisa Elliott, and myself.
- We have internet access for students in the parking lot of the Highlands Gym.
- We are getting prepared to return campus in phases. We have sent a letter to campus outlining the process and what it will look like.
- On Monday, May 18, 2020, the MCC Child Development Center will be reopening. We will also begin have some people return to campus then.
- We will not be having a formal commencement in May. We are working on a video to send out.
- We are also having weekly Emergency Operations Committee group meetings. This group includes all of those in the President's Council.

Under Other Business, the next Board meeting is scheduled for June 2, 2020.

The Board met in closed session, beginning at 6:07 p.m.

The Board came out of closed session at 6:13 p.m. Mr. Holt stated that no action was taken.

With no further business, the meeting was adjourned at 6:13 p.m.

Lindsey Vanek, Assistant Secretary
Board of Trustees