

**MINUTES OF MEETING OF THE BOARD OF TRUSTEES  
OF McLENNAN COUNTY JUNIOR COLLEGE DISTRICT**

THE STATE OF TEXAS

THE COUNTY OF McLENNAN

McLENNAN COUNTY JUNIOR COLLEGE DISTRICT

The Board of Trustees of McLennan Community College met for a regular meeting at The Northwood House on the McLennan Community College campus, on Tuesday, November 26, 2019, at 7:00 p.m. Those present were: Rep. Charles ‘Doc’ Anderson, Guest; Ms. Lynn Anderson, Guest; Dr. Stephen Benson, Vice President, Finance & Administration; Dr. Drew Canham, Vice President, Student Success; Mr. Ashley Cruseturner, President, Faculty Council; Ms. Kristy Davis, Jaynes, Reitmeier, Boyd, & Therrell; Dr. Chad Eggleston, Dean, Arts and Sciences; Ms. Lisa Elliott, Director, Marketing and Communications; Ms. Glynnis Gaines, Dean, Health Professions; Ms. Jodi Harper, Sr. Executive Secretary, President’s Office; Mr. Don Holt, Police Officer, Campus Police; Mr. Carl Hoover, Waco Trib; Ms. Katie King, Jaynes, Reitmeier, Boyd, & Therrell; Ms. Eliska Krizkova, Student Guest; Ms. Klara Kubicova, Student Guest; Ms. Terry Lechler, Director, Financial Services; Ms. Addison Lippe, Guest; Mr. Colson Lippe, Guest; Ms. Rebecca Lippe, Guest; Ms. Savannah Lippe, Guest; Mr. Shawn Lippe, Police Officer, Campus Police; Dr. Johnette McKown, President; Mr. Libor Muselik, Student Guest; Ms. Kim Patterson, Executive Director, MCC Foundation; Dr. Phil Rhodes, Vice President, Research, Effectiveness, and Information Technology; Mr. Peter Rusek, College Attorney; Ms. Jessica Shelton, Associate Professor, Mental Health/Social Work; Dr. Alex Shiu, Professor, Economics & Business; Dr. John Spano, Professor, Philosophy; Mr. Herman Tucker, Director, Student Records & Registration; Mr. Brad Turner, Vice President, Faculty Council; Ms. Laura Wichman, Director, Institutional Research; Mr. Clayton Williams, Chief of Police; Mr. Bryant Windham, Vice-Chair, Administrative Staff Advisory Committee; and members of the Board of Trustees as follows:

Ms. Pauline Chavez  
Mr. K. Paul Holt, Chairman  
Mr. Doug McDurham, Secretary  
Dr. Elizabeth Palacios  
Mr. Earl Stinnett, Sr., Vice-Chairman  
Mr. Ricky Turman  
Ms. Geneva Watley

Mr. K. Paul Holt, Chairman of the Board, called the meeting to order at 7:00 p.m.

Dr. Johnette McKown introduced the guests present at the meeting. Then Dr. McKown introduce the Czech exchange students visiting this fall semester from Masaryk University: Eliska Krizkova, Klara Kubicova, and Libor Muselik. They were accompanied by Ms. Jodi Harper.

Dr. McKown introduced State Representative Doc Anderson, who presented Dr. McKown with a proclamation honoring her 10 years as President at McLennan Community College. (D.F. V—384)

Dr. McKown requested approval of the commission of one new police officer: Shawn Lippe. She also asked that the Board acknowledge his license as a peace officer with the Texas Commission on Law Enforcement. (D.F. V—385)

Ms. Chavez moved to approve the commission of police officer Shawn Lippe, and to acknowledge his license as a peace officer with the Texas Commission on Law Enforcement. Mr. Stinnett seconded the motion, and the motion carried unanimously.

Dr. McKown introduced Ms. Kim Patterson who recognized the National Institute of Staff and Organizational Development (NISOD) award winners and Minnie Steven Piper Professor Nominee. The recipients of the NISOD award were: Dr. John Spano, Ms. Jessica Shelton, Dr. Anthony LaStrape, Ms. Tina Ellette, and Ms. Cheryl Brooks. The Minnie Steven Piper Professor Nominee this year is Dr. Alex Shiu.

Ms. Terry Lechler introduced Ms. Davis and Ms. King who presented the 2018-2019 audit report. (D.F. V—386)

Dr. Palacios moved to receive the 2018-2019 audit report as presented, and Ms. Watley seconded the motion, and the motion carried unanimously.

Dr. Phil Rhodes introduced Mr. Herman Tucker and Ms. Laura Wichman, who presented the Student Success Initiative and Data Moment presentation on enrollment and student success. (D.F. V—387)

Dr. McKown presented the following Consent Agenda Items for Board approval (D.F. V—388):

- 1) Consideration of and Approval of Minutes for October 29, 2019
- 2) Consideration of and Approval of Quarterly Investment Report
- 3) Consideration of and Approval of Elimination of the Vision, Mission, and Core Values of Institution Policy (E-XV)
- 4) Consideration of and Approval of Purchase of High Fidelity Patient Simulators for Associate Degree Nursing and Respirator Care Technology
- 5) Consideration of and Approval of Purchase of Ambulance for Emergency Medical Technology
- 6) Consideration of and Approval of Interlocal Agreement with Harris County Department of Education
- 7) Consideration of and Approval of National Incident Management System (NIMS) Policy Adoption
- 8) Consideration of and Approval of New Degrees
- 9) Consideration of and Approval of Microsoft Software Subscription Renewal
- 10) Appointment of Personnel:
  - Advising Specialist, Upward Bound
  - Assistant Professor, Mental Health/Social Work (Tenure Eligible)
  - Associate Director, Records & Registration
  - Coordinator, Health & Human Services – Continuing Education

Ms. Watley moved to approve the Consent Agenda Items. Mr. Turman seconded the motion, and it carried unanimously.

Dr. Stephen Benson presented the financial report for October 2019. (D.F. V—389)

Dr. Palacios moved to approve the financial report for October 2019 as presented. Mr. McDurham seconded the motion, and the motion carried unanimously.

Ms. Glynnis Gaines presented information on the position of Assistant Professor, Certified Medical Assistant (Tenure Eligible). (D.F. V—390)

Mr. McDurham moved to approve Ms. Alyssa Van Vleet as the new Assistant Professor, Certified Medical Assistant (Tenure Eligible). Ms. Chavez seconded the motion, and the motion carried unanimously.

Mr. Holt presented information regarding votes cast to elect directors for the McLennan County Appraisal District for the Years 2020-2021. (D.F. V—391)

Mr. McDurham moved to approve a resolution and ballot giving all of the college's 296 votes to Mildred

Watkins, as director for the McLennan County Appraisal District for the Years 2020-2021. Dr. Palacios seconded the motion, and the motion carried unanimously.

Dr. Chad Eggleston led a discussion of inclusive access for textbook purchases. (D.F. V—392)

Dr. Benson presented information on tuition and fees for Summer/Fall 2020. (D.F. V—393)

Dr. Benson led the Board in a Listening Session on Facilities. (D.F. V—394)

Under the President's Report, President, Dr. McKown reported:

- On Saturday, November 16, 2019, Dr. McKown, along with Dean Glynnis Gaines and Dean Chad Eggleston, attended a Texas Tech football game in Lubbock, Texas.
- On Tuesday, November 19, 2019, Dr. McKown, Dr. Benson, and Dr. Hills took Mr. Turman on a tour of the Highlander Ranch.
- Today, Tuesday, November 26, 2019, the College held the Dedication of Highland Arbor.
- On Monday, December 2, 2019, Dr. McKown attended a luncheon in celebration of the Associate Degree Nursing Program.
- Dr. McKown will attend the Annual Meeting for SACSCOC on December 7-10, 2019, in Houston, Texas.
- On Tuesday, December 10, 2019, the Waco Community Band will have a concert at the Ball Performing Arts Center.
- On Friday, December 13, 2019, the College will have its annual Holiday Open House at the Conference Center.
- On Saturday, December 14, 2019, the College will hold Fall Commencement at the Waco Convention Center.
- On Sunday, December 15, 2019, Dr. McKown will host her annual Cajun Holiday Party at the Northwood House.
- On Wednesday, January 1, 2020, the McLennan Community College will become a smoke-free, tobacco-free, and vape-free campus.
- On Monday, February 3, 2020, the Board of Trustees will host its next Joint ISD Meeting at the Conference Center.
- The Association of Community College Trustees will hold its annual National Legislative Summit on February 9-12, 2020, in Washington, DC.

Under Other Business, the next Board meeting is scheduled for Tuesday, January 28, 2020, with dinner beginning at 6:00 p.m., and the meeting beginning at 7:00 p.m., at the Northwood House. The Board will also have a Joint ISD Meeting on Monday, February 3, 2020, with dinner beginning at 6:15 p.m., and the meeting beginning at 7:00 p.m., at the MCC Conference Center.

The Board met in closed session at 9:27 p.m.

At 9:48 p.m., the Board met back in Open Session. Mr. Holt announced that no action was taken during the Closed Session.

With no further business, the meeting was adjourned at 9:48 p.m.

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Lindsey Vanek, Assistant Secretary  
Board of Trustees