

McLennan Community College

POLICIES AND PROCEDURES

Reference:	G-X-b	Effective Date:	11/15/2022
Subject:	Scholarship Committee		
Source:	President		
Approval Authority:	President	Approval Date:	11/15/2022
Approved by Leadership Team:	Benson:	Hills:	McKown:
History:	Previously effective 03/05/2021, replaced policy dated 06/28/2018		
Remarks:			

The Scholarship Committee is one of the College's Standing Committees. The Vice President, Instruction & Student Engagement (VPISE) shall oversee academic scholarship committee appointments. The Scholarship Committee shall:

- I. Review and score all complete scholarship applications received by the deadline.
- II. Recommend changes to the scholarship program as appropriate.

Appointments to the scholarship committee should be made in the fall of each year to ensure that committee work can begin in February. The Chair is responsible for scheduling committee meetings, training, and notification of applicants.

Scholarship committee membership shall include at least the following:

- Chair (Coordinator, Operations & Scholarships of the MCC Foundation);
- At least one MCC Foundation Board member;
- Two Student Engagement representatives and four faculty members, two from Arts & Sciences, one from Workforce and Public Service, and one from Health Professions programs, appointed by the Vice-President, Instruction & Student Engagement;
- Three representatives appointed by the Vice President, Finance & Administration;
- One representative appointed by the President from areas not reporting to a Vice President;
- Other members as may be deemed appropriate;
- Ex-officio members: Director, Financial Aid and Executive Director, MCC Foundation.